

## **Creative Collab Courses**

### **Terms and conditions**

#### **Classes**

Classes take place at the selected venue as stated in the website ([www.creative-collab.io](http://www.creative-collab.io)). Students enrol according to the length of term at each venue as well as any other criteria, including fees, makeup class policy, etc, as specified by the venue.

#### **Fees**

Fees must be paid in full before the first class the student attends.

Payment method:

**Please transfer total amount to:**

**Bank:** HSBC | **Account name:** Creative Collab Limited | **Account no:** 841-748130-838

WhatsApp 9172 7797 / email [hello@creative-collab.io](mailto:hello@creative-collab.io) the deposit slip stating the student's full name.

#### **Makeup classes**

Makeup classes may be arranged for missed classes (up to a maximum of 2 per term). Parents must inform administration at least 12 hours in advance of the missed class. We cannot guarantee that the student will attend the makeup class at the same venue or that it will cover specific content missed.

#### **Credits**

If there are any dates in a term that students will not be able to attend, and if parents inform our administration in advance of the beginning of the term, a maximum of 2 credits will be allocated to the student's account and taken into consideration as credits in the total fees calculation. Where credits have been allocated, no further makeup classes are available for the missed classes.

#### **Uniform**

All students are required to purchase and wear Creative Collab uniform, including T-shirt, leggings, and dance shoes, when attending all classes. This creates a sense of teamwork as well as facilitates effective movement and technical skills.

#### **Productions and events**

Students who participate in productions, events, festivals, and exams outside of their regular class time may be required to pay an additional fee for these activities, as well as for items such as costumes and props. These events are optional and subject to separate enrolment. Please note that once a student is enrolled, your child becomes an important part of the cast, and we cannot provide refunds for production fees for any reason.

#### **Inclement weather and other enforced closures**

When typhoon and rain signals are raised, please refer to each venue's policy on whether classes will go ahead or not. **Latest announcements will be posted at [www.creative-collab.io](http://www.creative-collab.io).** For other enforced closures, eg due to government directives, please also see announcements on the website.

#### **Students with specific needs**

We are committed to creating inclusion in our classes and events, and we welcome participants of all abilities who meet the participant age criteria and can attend classes independently. Participants with specific needs or extenuating personal circumstances may

be entitled to reasonable adjustment of class content. Please email [hello@creative-collab.io](mailto:hello@creative-collab.io) for further information.

### **Waivers**

All participants in Creative Collab courses, productions, and various events agree that they grant to Creative Collab the use of their personal data, including their name, image, photographs, video and audio recording in any form, and waive any and all claims, including but not limited to remuneration, that they may have against the organisers, and give the organisers unrestricted right and permission to use, produce, reproduce, publish, adapt, and modify the data.

All participants agree to waive any and all claims that they may have against Creative Collab and its directors, officers, employees, consultants, agents, and representatives, and release them from any and all liability for any loss, damage, expense, or injury including fatality that they may suffer by participating in activities organised by Creative Collab. Creative Collab reserves the absolute right of final decision on all matters.

### **Enquiries**

Enquiries should be addressed to [hello@creative-collab.io](mailto:hello@creative-collab.io).